ACCEPTABLE USE AGREEMENT
INFORMATION AND COMMUNICATION TECHNOLOGY
Policy & Procedures

STUDENT AGREEMENT

I _________________________________________________ of Year ________, understand that the use of Information and Communication Technology resources at Blackwater State High School is a privilege, which involves the acceptance of certain responsibilities. I understand and agree to the following.

While I have access to the internet:

1. I will use it only for educational purposes.
2. I will not look for anything that is illegal, dangerous or offensive.
3. If I accidentally come across anything that is illegal, dangerous or offensive, I will:
   a) clear any offensive pictures or information from my screen; and
   b) immediately, quietly, inform my teacher
4. I will not reveal home addresses or phone number – mine or any one else’s.
5. I will not use the Internet to annoy or offend anyone else.
6. I understand that if the school decides I have broken these rules, appropriate action will be taken. This may include loss of my internet access for some time.

Students Name: Signed: ____________________________

Date: / /

PARENT/GUARDIAN CONSENT

I understand that the Internet can provide students with valuable learning experiences. I also understand that it gives access to information on computers around the world; that the school can not control what is on those computers; and that a very small part of that information can be illegal, dangerous or offensive.

I accept that, while teachers will always exercise their duty of care, protection against exposure to harmful information should depend finally upon the responsible use by students.

I believe _________________________________________ (name of student) understands this responsibility, and I hereby give my permission for him/her to access the Internet under the school rules. I understand that students breaking these rules will be subject to appropriate action by the school. This may include loss of Internet access for some time.

Parent or Guardians Name: Signed: ____________________________

Date: / /

The Internet Acceptable Use Agreement Policy’s & Procedures can be read on the reverse side.
INTERNET ACCEPTABLE USE AGREEMENT POLICY & PROCEDURE

Privacy and Security

Students are not permitted to load floppy disks or flash drives into any workstation without the permission of their teacher. At no time are students to access or use another student’s home directory or files. Students must not tamper with, delete, modify, or access files not belonging to them.

Students are not permitted to download software, access streaming media such as sounds, music, videos and games without teacher consent. Teachers, parents and officials have the right to access and inspect the contents of student files and emails at anytime. Random audits of student files will be carried out regularly. Students found to be violating this policy or any law will receive the appropriate consequences.

Unauthorised Computer System Access

Accessing any unauthorised section of computer system is illegal. Students attempting to access unauthorised sections of the school computer system will be dealt with severely. There will be no exceptions to this rule.

Printing

Students must only print material related to their education.

Consequences for Misuse of Computer Resources

1. Students found going to inappropriate web sites will:
   a. The first time - have their Internet access denied for one week.
   b. The second time - have their internet access denied for 6 weeks.
   c. The third time - have their Internet access permanently denied.

2. Students found sharing or using another student logon name (with or without permission from the other student) will:
   a. The first time - have their computer access denied for one week.
   b. The second time - have their computer access denied for 6 weeks.
   c. The third time - have their access denied for one semester.
   d. If the offence involves the offending student using another student’s Internet time or print allocation the student will be responsible for repaying costs associated with the Internet time and printing costs. This offence will be considered stealing.

3. Students found attempting to access unauthorised sections of the computer systems (this includes the use of hacking and logging programs) will:
   a. The first time - 3 days suspension and access to computer systems denied for 3 weeks.
   b. The second time and subsequent times - 5 days suspension and removed from the computer system for one semester.

4. Students found using email inappropriately (this includes using Spam and using email for social reasons during class time) will:
   a. The first time - have their Internet access denied for one week.
   b. The second time - have their Internet access denied for 6 weeks
   c. The third time - have their Internet access permanently denied.
   d. If the offence involves serious allegations, offensive email or threats then the consequence will be at the discretion of the Principal.

5. Students found tampering with or damaging computer equipment will:
   a. For minor damage such as removing mouse balls.
      i. The first time - complete a lunchtime detention and replace the missing mouse ball.
      ii. The second time - complete 3 lunchtime detentions and replace the missing mouse ball.
      iii. The third time - as determined by administration.
   b. For major damage such as glue in drives and gum in drive bays.
      i. The first time - 3 days suspension and payment for replacement equipment and or repairs.
      ii. The second and subsequent times - suspension and exclusion as determined by administration.
      iii. Payment for repairs and or replacement equipment.